# **INFORMATION TEXT REGARDING THE PROCESSING OF PERSONAL DATA**

### Data Controller: AK TURİZM ve TİC.A.Ş.

### Titan Select Konaklı Mah. Ayışığı Sok. No: 2 07400 Alanya/Antalya

#### Club Titan Kargıcak Mah. Yatsısay Mevkii 07400 Alanya / Antalya

This information text has been prepared on behalf of Ak Turizm ve TİC. A.Ş. ("AK TURİZM") to inform you;

- ✓ Our Employees and Employee Candidates,
- ✓ Our Trainee and Trainee Candidates,
- ✓ Our visitors,
- ✓ Our Online Visitors,
- ✓ Our Shareholders/Partners,
- ✓ Our Board Members,
- ✓ Our Customers and Potential Customers
- ✓ Supplier Companies and Staff,

regarding the processing, storage and transfer of your personal data within the framework of the activities arising from the Personal Data Protection Law No. 6698 ("KVKK") and the relevant legislation and legal regulations.

In this context detailed information is given on the start page of our website <u>www.titanhotels.com</u>. This information explains:

- 1. Which of your Personal Data is being Processed and What are the Purposes of Processing Your Personal Data;
- 2. What are the Collection Methods of Your Personal Data;
- 3. What are the Legal Reasons for Collecting Your Personal Data;
- 4. Whether Your Personal Data Is Transferred To A Third Person Or Abroad;
- 5. How Long Your Personal Data Is Stored;
- 6. What Your Rights Are Regarding Your Personal Data;
- 7. How You Can Use Your Rights And What Are The Application Methods;

You can scan the QR code on your phone to access the link directly. However, you can find printed copies of the text in question on the front office desk. If you have any questions about this matter or want more detailed information, you can consult the front desk personnel; You can also send an e-mail to <a href="mailto:akturizm.titanhotels@hs02.kep.tr">akturizm.titanhotels@hs02.kep.tr</a>.

## Summary Information Text:

**1.** Your personal data, are processed within the scope of legal regulations, for the purpose and execution of activities in accordance with the legislation, the follow-up and execution of legal affairs,

the providing of information to authorized persons, institutions and organizations, the fulfillment of obligations arising from employment contracts and legislation for employees, the execution and supervision of business activities, occupational health and workfloor safety.

- 2. Regarding your personal data you have the right of:
  - ✓ Learning whether your personal data is processed or not,
  - ✓ Requesting information about your processed personal data,
  - Learning the purpose of processing personal data and whether they are used in accordance with its purpose,
  - ✓ Obtaining information about the third parties to whom your personal data is transferred, in the country itself or abroad,
  - ✓ Requesting correction of your personal data if it is incomplete or incorrectly processed,
  - ✓ Requesting the deletion or destruction of your personal data within the framework of the conditions stipulated in the Personal Data Protection Law,
  - In case of requesting correction of incomplete or inaccurate data and the deletion or destruction of your personal data, requesting that this be also notified to third parties to whom your personal data have been tranferred to,
  - ✓ In case of suffering damage due to unlawful processing of personal data, requesting compensation of this damage.

**3.** If you wish, your applications and requests regarding your personal data can be submitted via the Personal Application Form, which you can access from the above-mentioned website or request from the Front Office. Applications by TC citizins must be signed and contain the TC indentification number. Foreign applicants must provide nationality, passport number or identification number, place of residence or workplace address, e-mail address, telephone and fax number. Your written request about your demand can be sent to **Titan Garden Hotel, Konaklı Mah. Alanya/Antalya**. You can also apply personally or send en e-mail to <u>akturizm.titanhotels@hs02.kep.tr</u>.

In order to make use of the rights mentioned above, the Applicant must clearly and comprehensibly state the subject requested in the application. Information and documents related to the application must be attached to the application.

The subject of the request must be related to the applicant himself.